

Approved: with correction on [6/11/15](#)

Administrative Council Budget Meeting Minutes

Thursday, May 21, 2015 President's Office 1:00 p.m.

Tuesday, May 26, 2015 @ 11:00 a.m.

Monday, June 1, 2015 @ 8:30 a.m.

Tuesday, June 02, 2015 @11:30 a.m.

VOTING MEMBERS PRESENT

Dr. Doug Darling- President (teleconference)

Lloyd Halvorson- Vice President for Academic/Student Affairs

Laurel Goulding-Vice President for Institutional Advancement

Corry Kenner-Vice President for Administrative Affairs

NON-VOTING MEMBERS PRESENT

Tammy Riggan- Karen Clementich- Cindy Brown- Jason Fewell- Faculty Senate Representatives

Bobbi Lunday-President's Assistant/Recorder

1) Faculty Salary/contracts

- a) Council discussed various salary increase proposals for faculty and decided to award a minimum of a 3% increase and, for those who qualify, an increase for retroactive changes in rank as follows: \$1,500 Professor, \$1,000 Associate Professor, and \$500 Assistant Professor. The faculty proposal to receive an additional amount for Tenure status was not accepted by the Council.

2) Staff Salary Increases

- a) Council ultimately decided that all staff eligible for an increase would be awarded a minimum of 3% or \$750, whichever is greater. In addition, all staff will be awarded the amount needed to bring their salaries to 85% of their goal salaries based on our current process for determining salary goals based on market surveys. Proposals for a salary determination process to change or replace our current process will be discussed during FY16 and, if possible, implemented prior to the determination of FY17 salary increases.

3) Tuition

- a) Council formally adopted the 2% tuition increase for FY16.

4) Overall Budget Priorities

- a) New custodial staff position
- b) \$25-50,000 set aside in marketing budget for emergencies
- c) Fund the Counselor position in the appropriated budget instead of the local Admission Fee account. Fund the Admissions Representative position from the local Admission Fee account instead of the appropriated budget.
- d) Move items, especially Faculty Professional Development and Staff Welfare funding, from the local Thelin Trust account to the appropriated budget if possible.